

GUNNEDAH GOLF CLUB - PRIVACY POLICY

Gunnedah Golf Club Ltd is an organisation registered under the Registered Clubs Act 1976. Gunnedah Golf Club is covered by the provisions of the Privacy Act 1998. The principal activities of the Gunnedah Golf Club are:

Members: One way Gunnedah Golf Club collect personal information from you is to lodge an application form approved under the Registered Clubs Act. Gunnedah Golf Club may also collect information when you complete other forms, participate in competitions and apply for employment.

This personal information may include your full name, date of birth, phone numbers, email address, street and postal address. On some occasions a recognised form of identification i.e. passport or driver's license will also be required to confirm the personal details provided.

Visitors and Guests: Under the Registered Clubs Act patrons visiting the Gunnedah Golf Club must produce a recognised form of identification i.e. passport, driver's license or proof of age card to gain entry to our premises. Gunnedah Golf Club uses sign in registers to gather this information and to protect the data collected i.e. addresses of patrons.

When or before Gunnedah Golf Club collects personal information, the Club will take reasonable steps to inform you of:

- The purpose for which the information is collected.
- Where applicable, any law that requires the particular information to be collected, and
- The main consequences for the user if all or part of the information is not provided. Use and disclosure of information: We will only use your personal information (including your email address) for the purpose for which you have provided it, e.g. for applications of club membership or to gain entry to the club as a visitor or guest.

We will not use it for any other purpose, nor will we disclose it, unless we have your consent or in other circumstances where such use or disclosure is permitted under the Privacy Act, or compelled by Law.

Information quality: Gunnedah Golf Club relies on the information provided by members to be accurate and

Data Security: Personal information is stored and archived for a period of seven (7) years. This includes the information of visitors and unfinancial members. Access and correction: The Privacy Act allows individuals to access and alter records containing their personal information. To change your name on the membership database supporting documents from government source is required. Change of address can be done by visiting our reception office.

Information Technology and internet including website: Risks on using the internet: You should note that there are security risks in transmitting information via the internet. You should assess these potential risks when deciding whether to use our online services. If you do not wish to transmit information via our website, there are other ways in which you can provide this information to Gunnedah Golf Club. You can, for example, contact our visit the club in person.

Personal information: The way Gunnedah Golf Club collects personal information from you is if you use our site to lodge an application form approved under the Registered Clubs Act i.e. to apply for membership.

This personal information may include your full name, date of birth, phone numbers, email address, and street and postal address. We can only collect personal information via our website with your consent as you must click on the page provided to submit information to our website.

Access to information collected:

a) www.gunnedahgolfclub.com.au Gunnedah Golf Club will not make an attempt to identify users or their browsing activities. However, in the unlikely event of an investigation, a law enforcement agency or other government agency may exercise its legal authority to inspect our internet service provider logs.

b) Personal The Privacy Act allows individuals to access and alter records containing their personal information.
Use of information collected: We will only record your email address if you send us a message

Your email address will only be used for the purpose for which you have provided it and will not be added to a mailing list or used for any other purpose without your consent. When you provide information to us via the internet, we rely on the accuracy of that information. Information storage and security: